

**DISCRIMINATION/HARASSMENT COMPLAINT  
CONFIDENTIAL**

INSTRUCTION TO COMPLAINING PARTY: Answer each question in as much detail as possible.

Your Name:

Date Submitted:

Describe the act that forms the basis of your complaint:

Who engaged in the offending conduct?

Identify any witnesses to the offending conduct:

When did the conduct take place? Be specific as to date, time and location:

Why do you consider this conduct to be discrimination or harassment based upon race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition as defined by statute, marital status, age, gender or sexual orientation?

Have you discussed this with anyone? If your answer is "yes," identify the person with whom you discussed it and the substance of your conversation:

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Printed Name

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Signature of Complainant